

## Minutes of the Victoria Road Group meeting 28<sup>th</sup> September 2011

Present: Philippa (102a), Mary (46, Chair), Manda (105, minutes), Betty (45), Gordon (52), Diana & Bill (55), Peter (28).

1. Apologies: Paul (46), Ali & Sam (56), Mireille (50), Sally (59), Nick (xx), Janet (xx), Susie (28), Anna (52), Mick (102a), John (105).
2. Minutes of 19<sup>th</sup> July and matters arising. Minutes were approved. Mary requested that future minutes be issued within 10 days of the meeting as actions are sometimes urgent.

Nick & Manda still to meet re: welcome pack.

Sam & Manda still to meet re: new format/replacement for newsletter.

3. Photo competition – Mary reminded everyone to get their entries in, direct to Elman. Closing date is 31<sup>st</sup> October.

#### 4. Events

- a. Performance Evening – Mick has an acting engagement that clashes with the Performance Evening so unfortunately is unable to be there. However, Mary, Paul, John and Manda are making good progress with organisation and lots of people are getting involved as performers. We are in the Upper Hall (the Lower Hall was already booked). John has arranged hire of the lights. Juliet (hall co-ordinator) has agreed to the tables and chairs we need. Doors open at 7, performance starts 7:30 – earlier than previously based on lessons learned from last year. Two notices have gone round.

Volunteers for setting up at 6pm – Philippa, Peter, Diana, John, Manda, Paul, Mary. Help will also be needed for taking down again.

Nibbles purchasing – Manda

Paul will buy some drink to sell (voluntary contribution) to those who haven't brought theirs

Flowers – little something for drinks table and two big arrangements for stage (Mary has tall vases). Gordon to ask Anna, and liaise with Mary and Philippa.

Tablecloths – Mary to ask Sam and Ali.

Jars for tealights – Nick has agreed to lend them. Sally probably has them. Mary to check.

Tea lights – Peter to supply.

Tape for sticking cables to floor – John to arrange.

Standard lights – two from Mary and Paul, two from Peter, one from Manda & John.  
Plus extension cables.

Volunteer(s) needed to man the drinks table – highlight & call for volunteers in email circulating minutes.

Rugs – sorted already.

- b. Green Book Day – Mary proposed to change the name back to Media Madness and this was unanimously agreed. Mireille and Mike (50) have offered to host and this was welcomed and agreed. Mary undertook to speak to them about timing of the drop off and event to suit them.

Help to set up beforehand was offered by Mary and Paul. Bill volunteered to take left over books to Oxfam afterwards.

Mary and Paul to create & print the first notice to go out w/c 19<sup>th</sup> October – remember to invite people to bring along cakes and add date for Christmas event (see below). Betty happy to circulate to her end of the road (Banbury Road to King's Cross Road, both sides). Manda volunteered to do the other end.

- c. Christmas drinks – 11<sup>th</sup> December at Sam & Ali's (56). Paul and Mary agreed to do invitations. More details at next VRG meeting.

5. Communications – just a letter re: Oxfam and gift aid.

6. AOB

- a. Gordon raised the issue of non-residents who may exploit Green Balloon Day and there was some discussion. It was agreed that this was a difficult issue – depending on who was involved and at what point in the event different responses were thought to be appropriate. No systematic action was proposed.
- b. What's next after the Christmas party? A quiz night or similar event in early March? With Green Balloon Day end April/early May (possibly with Olympic theme).
- c. Mary mentioned the LCON apple day this Saturday in Summertown (1-5pm, St Michael's Portland Road).
- d. Philippa said that she received information about OxGrow, a community edible garden project, who seem to be organising interesting events ([oxgrow.org](http://oxgrow.org)).

7. The next meeting will be on Monday 21<sup>st</sup> November at 8pm at number 46, Mary and Paul's.  
Mary thanked Manda and John for hosting today's meeting.

